

**WORKING FINAL AGENDA
REGULAR MEETING
Council Chambers
Town Hall, 4540 South County Trail, Charlestown, RI 02813
February 8, 2016
7:00 PM**

George C. Tremblay, Bonnie VanSlyke, Thomas B. Gentz, Virginia Lee, Denise L. Rhodes
CALL TO ORDER, Moment of Silence, Pledge of Allegiance

ROLL CALL

PROCLAMATIONS

A. Proclamation for Jonathan Michael Haberek on Attaining the Rank of Eagle Scout

PRESENTATIONS

A. Presentation to the Tomaquag Museum - Loren Spears, Executive Director

B. Discussion and Potential Action Regarding the Presentation of the 2015 Fiscal Year Audit by Cayer Caccia LLP

NEW BUSINESS

A. Discussion and Potential Action Regarding a Request from Chariho Superintendent Barry Ricci Relative to Transportation Categorical Aid

B. Discussion and Potential Action Regarding Drafting a Letter to Superintendent Barry Ricci Concerning Developments that May Reduce Tuition Based Revenue to the Chariho Career and Technical Center

C. Discussion and Potential Action Regarding Drafting a Letter to Superintendent Barry Ricci Concerning Funding the RYSE School and Other Capital Projects

D. Discussion and Potential Approval of the Charlestown Recommended Landscaper Process Power Point Presentation

PUBLIC COMMENT for items not on the Agenda

COUNCIL COMMENTS

ADMINISTRATOR and COMMISSION REPORTS

A. Administrator Report

B. Commission Reports

ANNOUNCEMENTS

A. Board and Commission Vacancies

FISCAL MATTERS

A. Discussion and Potential Action Regarding the Award of a Contract to Modify Existing Playground Equipment and Install New Equipment at the Kids Place in Ninigret Park to M.E. O'Brien and Sons, Inc., as a Contract Alliance Vendor with the Massachusetts Higher Education Consortium (MHEC) for a Sum Not to Exceed \$196,440, of Which \$146,440 to be Appropriated from the Ninigret Park Bond Account 76.000.5100 and \$50,000 to be Appropriated from the Ninigret Park Fund Account 27.000.5100.000 and Authorization of the Town Administrator and Town Treasurer, Each, to Take Any and All Such Actions, and Execute and Deliver Such Certificates, Receipts or Other Documents as May be Necessary to Carry into Effect the Foregoing; or Take Any Other Action Thereto

COMMUNICATIONS

A. Discussion and Potential Action on Setting Fees for Use of Ninigret Park for Festival Events

LICENSES AND PERMITS

A. Discussion and Potential Action Regarding the Following Events at Ninigret Park with a Recommendation from the Parks and Recreation Commission, Subject to Review of Contracts by the Town Solicitor, Receipt of All Applicable Paperwork and Insurance and that All Event Details Are Satisfactorily Met by the Parks and Recreation Director:

1. Event: Rhythm & Roots

Event Dates: September 2Nd, 3Rd and 4Th of 2016

Camping: 1500 Campers

Insurance: \$2 Million General Liability, \$2 Million Liquor Liability

Fee: \$9,000

2. Event: Friends of Ninigret Park/Charlestown Chamber of Commerce Fall Festival

Event Dates: October 1St & 2Nd 2016

Camping: 40

Insurance: \$2 Million General Liability; \$2 Million Liquor Liability;

Fee: Waived

CONSENT AGENDA

Motion to accept, approve and place on file the following as the consent agenda: "CA" A - "CA" T

"CA" A. Town Council Minutes:

1. January 6 (Agenda)
2. January 11 (Regular)

"CA" B. Reports:

1. Building Official – January 2016
2. DPW Monthly Report for January 2016
3. Town Clerk - January 2016
4. Treasurer's Report - December 2015

"CA" C. Approval of the Following Events at Ninigret Park with a Recommendation from the Parks and Recreation Commission, Subject to Review of Contracts by the Town Solicitor, Receipt of All Applicable Paperwork and Insurance and that All Event Details Are Satisfactorily Met by the Parks and Recreation Director:

1. Event: NEMCA Racing Skills Clinic
Event Dates: April 2, 2016
Camping: N/A
Insurance: \$1 Million General Liability
Fee: \$25
2. Event: Mystic Velo Club Criterium
Event Dates: April 17, 2016
Camping: N/A
Insurance: \$1 Million General Liability
Fee: \$200 Plus \$2 Per Rider After the Event
3. Event: Charlestown Community Garden/Johnnycake Center Plant Swap
Event Dates: May 21, 2016
Camping: N/A
Insurance: \$1 Million General Liability
Fee: Waived
4. Event: War Memorial Sign Dedication
Event Dates: May 21, 2016
Camping: N/A
Insurance: Town Insurance
Fee: Waived
5. Event: Arrowhead Dental Miles for Smiles 5K
Event Dates: May 22, 2016
Camping: N/A
Insurance: \$1 Million General Liability
Fee: \$200
6. Event: Seaside Classic
Event Dates: July 9Th & 10Th of 2016
Camping: N/A
Insurance: \$2 Million General Liability
Fee: \$4,000
7. Event: Frosty Drew Evening Under the Stars
Event Dates: July 23, 2016
Camping: N/A
Insurance: \$1 Million If No Alcohol Served. If Approved for Alcohol Service: \$1 Million General Liability Plus \$2 Million Alcohol
Fee: Waived
8. Event: Bob Beal Memorial Criterium
Event Dates: August 21, 2016
Camping: N/A
Insurance: \$1 Million General Liability
Fee: \$200 Plus \$2 Per Rider Following the Event

"CA" D. Approval of the Following Events to Occur Within the Town of Charlestown Per RIGL §31-12-12(A):

1. MS Ride the Rhode Bicycle Ride Event Dates: June 18-19, 2016

Day 1: from Route 91 in Richmond, Left Onto Carolina Back Road in Charlestown into Richmond; and from Shannock Road in Richmond, Continuing Onto Shannock Road in Charlestown, Left Onto Worden's Pond Road into South Kingstown.

Day 2: from Gravely Hill Road in South Kingstown, Onto Shannock Road in Charlestown, Left Onto Old Coach Road, Right Onto Narrow Lane, Left Onto Route 2, Right Onto Route 1, Right Onto Kings Factory Road, Left Onto New Kings Factory Road in Richmond.

"CA" E. Approval of the Renewal of a Retail Firearms Dealer's License for the Following Businesses, Subject to Receipt of All Required Local Approvals and State and Federal Licenses:

1. Brad's Gun's, 4203 South County Trail

"CA" F. Approval of a Renewal Application Received for General Entertainment Licenses, or Any Action Relative Thereto:

1. Johnny Angels Clam Shack - Saturday - Monday: 9AM - 10 PM; Tuesday - Friday: 2PM - 10PM

"CA" G. Approval of an Application for a Hawker's License from Fantastic Frozen Treats at 4822 Old Post Road, with a Recommendation from Police Chief Jeffrey Allen, Subject to Receipt of All Required Paperwork

"CA" H. Acceptance of the Resignation of Dr. Fred Vohr and Nancy Hedgpeth from Agricultural Preservation, with Regret

"CA" I. Reappointments to the Juvenile Hearing Board: Augustus P. Greene, Jr. and Susan Jensen; Terms to Expire in February of 2019

"CA" J. Appointment of Arian Boisclair, Arthur T. Nelson and Phyllis Penhallow to the Chariho RYSE Building Committee

"CA" K. Appointment of Sherry D. Krupka to the Planning Commission as Alternate #2, Term to Expire in November of 2016, with a Recommendation from the Chair

"CA" L. Discussion and Potential Action Regarding the Authorization of a Sum Not to Exceed \$18,530.00 from the Ninigret Park Fund Account 27000.5100.000 for the Purchase and Installation of Beach Sand at Little Nini Pond and Authorization of the Town Administrator and Town Treasurer, Each, to Take Any and All Such Actions, and Execute and Deliver Such Certificates, Receipts or Other Documents as May be Necessary to Carry into Effect the Foregoing; or Take Any Other Action Thereto.

"CA" M. Designation of Clivus New England Incorporated as a Sole Source Vendor for the Service of Clivus C-11 Units, Award of the Service Contract from May 2016 through April 2017 for Four Units at Ninigret Park at a Rate of \$300 Per Service Visit Per Month, as Budgeted in Line Item 830.6065, and Authorization of the Town Administrator and Town Treasurer, Each, to Take Any and All Such Actions, and Execute and Deliver Such Certificates, Receipts or Other Documents as May be Necessary to Carry into Effect the Foregoing, or Take Any Other Action Thereto

"CA" N. Approval of the Request from the Bicycle Pathway Ad Hoc Committee to Become a Member of the Rhode Island Bicycle Coalition with a \$100 Contribution from Budget Line Item 01.960.9625, and Authorization of the Town Administrator and Town Treasurer, Each, to Take Any and All Such Actions, and Execute and Deliver Such Certificates, Receipts or Other Documents as May be Necessary to Carry into Effect the Foregoing, or Take Any Other Action Thereto

"CA" O. Request from the Tax Assessor for Abatements in the Amount of \$3987.58

"CA" P. Approval of the 2016 Beach Pass Fees as Follows:

2016 BEACH PASSES

Resident Beach Sticker	\$50
Non-Resident Beach Sticker	\$100
Resident Senior Citizen Beach Sticker	\$25
Non-Resident Senior Citizen Beach Sticker	\$50
Cottage Pass	\$400

2016 DAILY ENTRANCE FEES

Weekdays	\$20.00
Weekends/Holidays	\$20.00

"CA" Q. Approval of the DRAFT Potable Water Working Group's Comprehensive Research Document, with Editing of the Document to Continue, to Allow the Potable Water Working Group to Being Preparing More General Documents for Public Education and Mailings

"CA" R. Approval of the Charlestown Recommended Landscaper Process:

- Authorizing the Town Clerk and the Waste Water Manager to draft an administrative process for Landscapers to become recommended, allowing the Town to present the Process to Landscapers and to educate residents about the proper use of fertilizers;

- Authorizing the Potable Water Working Group to work with local retailers and wholesalers to provide access to non-water soluble, or slow release fertilizer and make them available to both Landscapers and residents; and
- Authorizing the posting of the Charlestown Approved Landscaper Process on the Waste Water Management section of the Town's Website under the Potable Water Working Group, or what future title the Town desires by listing the Recommended Landscapers on the Town's website and in printed documents allowing residents to find and use Recommended Landscapers and whatever other ways residents can access information about Recommended Landscapers and by listing locations of retailers and wholesalers who provide non water soluble, or slow release fertilizer for sale to Landscapers and/or residents.

"CA" S. Authorization of the Town Administrator to Send a Letter to the Director of the Rhode Island Department of Administration and Copy the Water Resource Board Chair and Director Requesting the Support of the Rhode Island Water Resource Board in Locating and Securing a Suitable Water Supply to Support the Town's Western Shoreline Communities

"CA" T. Authorization of the Town Administrator to Write a Letter to US Fish & Wildlife in Support of the Proposed Great Thicket National Wildlife Refuge

ADJOURNMENT

The Public is welcome to any meeting of the Town Council. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact (711-364-1210) at least three (3) business days prior to the meeting.

Advertised in the Westerly Sun: February 6, 2016

Posted at SOS, IQM2 and at Town Hall: February 4, 2016